

**MEETING AGENDA
COLONIAL QUILTERS GUILD**

Call to order at 7:00pm

Program - run program first if we have a speaker

OFFICERS Reports:

President - any comments for the guild

Secretary - any correspondence to share with the guild. Ask for any changes to minutes as printed in last newsletter.

Treasurer - Beginning balance, incoming funds, outgoing funds & ending balance. Report will be put on file for future audit.

Vice President - Number of members present, introduce any guests or new members. Door prize drawing.

COMMITTEE Reports:

Community Service

Sunshine & Shadow - Announce any cards sent. Birthday raffle

Library - Highlight any new books purchased & available in the library. Library raffle

Fat Quarter Frenzy

Bus Trips - Discuss the specifics of bus trips - date, time, cost & itinerary.

Programs - Highlight future programs & workshops.

Website - Any changes or updates.

Historian

Hospitality - Remind people to check newsletter for their turn to bring snacks.

Newsletter - Due date for any articles for the next newsletter.

Quilt Show (as necessary)

Old/Unfinished Business

New Business

Adjourn

Show & Tell

(old items no longer on agenda: Publicity, Saturday Sewcials, Block of the Month)

Last updated 9/1/2018